

# City of Portsmouth

## MEMBERS' INFORMATION SERVICE

**NO 27**

**DATE: FRIDAY 8 JULY 2016**

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts:

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

### **Part 1 - Decisions by the Cabinet**

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**DATE: FRIDAY 8 JULY 2016**

	WARD	DECISION	OFFICER CONTACT
1		<b>Cabinet Member for Traffic &amp; Transportation Decision Meeting - 5 July</b>  The Cabinet Member, Councillor Fleming, has made the following decisions:	<b>Joanne Wildsmith</b> <b>Local Democracy</b> <b>Officer</b> <b>Tel: 9283 4057</b>

	WARD	DECISION	OFFICER CONTACT
2	Cosham	<b>Cosham Residents' Parking Survey Results</b>  DECISIONS:  The Cabinet Member for Traffic & Transportation approved that formal parking zone design and consultation via Traffic Regulation Order on new BF zone (Park Lane area) only.  <b>Camera enforcement of school zig zags</b>  DECISIONS:  The Cabinet Member approved the option to purchase the cameras and authorised the ongoing costs of operation as laid out in the Financial Appraisal shown in Appendix 1.  <b>NB Call-in date: Thursday 14 July 2016</b>	<b>Nikki Musson,</b> <b>Operational Transport</b> <b>Planning Officer</b> <b>Tel: 9283 4461</b>  <b>Michael Robinson,</b> <b>Parking Operations</b> <b>Manager</b> <b>Tel: 9268 8497</b>
		<b>Cabinet Member for Environment &amp; Community Safety's Decision Meeting - 6 July 2016</b>  On behalf of Councillor Rob New, Councillor Luke Stubbs took the following decisions:  <u><b>Waste Trial</b></u>  DECISIONS:  1. That a trial be undertaken as described, in the chosen area, for residents to be provided with wheeled bins for refuse. The trial will last up to six months.  2. That during the trial refuse will continue to be collected on a weekly basis only from the bins provided.  3. That officers provide feedback to residents during the trial about the changes in recycling rates.	<b>Jane Di Dino</b> <b>Local Democracy</b> <b>Officer</b> <b>Tel: 9283 4060</b>

	WARD	DECISION	OFFICER CONTACT
		<p><b><u>Assessment of Air Quality in the City</u></b></p> <p>DECISIONS:</p> <p>He acknowledged the:</p> <ol style="list-style-type: none"> <li>1. Prescriptive statutory changes to the annual air quality reporting processes.</li> <li>2. Increased need to monitor and reduce the impact of particulate matter with an aerodynamic diameter of 2.55µm or less (PM2.5)</li> <li>3. Conclusions of the 2016 air quality progress report and approves the publication of the 2016 report attached as Appendix 1;</li> <li>4. Importance of, and supports the installation of, a DEFRA-funded air quality monitoring station in Victoria Park;</li> <li>5. Relevance of clean air zones in Portsmouth.</li> </ol> <p><b><u>Food Premises Inspection Plan 2016/17</u></b></p> <p>DECISIONS:</p> <ol style="list-style-type: none"> <li>1. Approved the continuation of a risk-based approach to the statutory and regulatory inspection and enforcement of food business operators;</li> <li>2. Acknowledged the reasons for the increasing levels of enforcement and reduction in inspection rates, and the public health importance of this service;</li> <li>3. Approved the Food Operating Plan 2016 / 2017 as described in Appendix 1 of this report;</li> <li>4. Approved the revisit inspection regime as detailed within section 7.35 and section 7.36.</li> </ol> <p><b>NB Call in date: 15 July 2016</b></p> <p><b>Cabinet Member for Children's Social Care Decision Meeting - Thursday 7 July 2016</b></p> <p>Councillor Ryan Brent made the following decisions:</p>	
3			<p><b>Lisa Gallacher</b>  <b>Local Democracy</b>  <b>Officer</b>  <b>Tel: 9283 4056</b></p>

	WARD	DECISION	OFFICER CONTACT
		<p><b>Allowances and Skill Fees Review</b></p> <p>DECISION: the Cabinet Member</p> <p>(1) Approved the revised policy (including the scale of allowances and fees table) at Appendix 1, with effect from 31 July 2016, and specifically noted the following key changes:</p> <ul style="list-style-type: none"> <li>i. The proposal to amend the Level 3 skill fee, in order to introduce a flat rate skill fee of £300 across all age bands.</li> <li>ii. The proposal to adjust the holiday, birthday and festivity allowances, in order to bring them in line with the Standard Fostering Allowance (SFA). The 'annual school holiday' allowance will be equivalent to two weeks of the SFA, whilst the Birthday &amp; Festivity Allowance will each be aligned to the equivalent of one week SFA.</li> <li>iii. The proposal to introduce a new payments scheme for Parent and Child placements, which is aligned to the fostering and 'lodgings plus' payment rates.</li> <li>iv. The expectation that Disability Living Allowance will be used to meet the extra costs of caring for a disabled child.</li> <li>v. The inclusion of the 'Staying Put' allowances within the revised policy document.</li> </ul> <p>(2) Agreed that for Level 3 carers who are currently caring for children between the ages of 0 and 10, they will continue to receive the current Level 3 fees for those children currently in placement, whilst they continue to care for them, until they reach the age of 11. Any new placements with these carers would be undertaken at the new rates.</p> <p>(3) Agreed that foster carers will receive the child savings amount within their weekly payment and that they will now be expected to set up the child bank accounts and ensure that the savings are appropriately deposited for the children in their care.</p> <p>(4) Agreed that the Deputy Director of Children's Services - Safeguarding in consultation with the S.151 officer, may adjust the Standard Fostering Allowance in line with changes to the Government Minimum Fostering Allowance - South East; having consulted with carers.</p>	<p><b>Sarah Newman</b>  <b>Deputy Director of</b>  <b>Children's Services</b>  <b>Tel: 9284 1154</b></p>

[illegible]

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 15 July 2016.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: TRAFFIC & TRANSPORTATION**

**FRIDAY 8 JULY 2016**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>4</b>	<b>St. Jude</b>	<p><b>Duisburg Way Toucan Crossing – St Jude Ward</b></p> <p><b>Proposal:</b> As part of the LTP programme as a road safety scheme, the Portsmouth City Council are proposing to implement a controlled toucan crossing on Duisburg Way; approximately 95 metres from its junction with Pier Road.</p> <p>The proposal will provide a signalised crossing for both pedestrians and cyclists within the area utilising the shared facilities to north of Duisburg Way and linking them to those located to the south.</p> <p>Due to the number of events that are held within Southsea Common and the demands for visitors and residents to utilise alternative means of transport. This location is a desire line for users that either reside within the area or utilise the existing bus services to and from the area. The proposals would provide a safe crossing facility to and from events held within the area of Southsea Common along the natural desire line or access the Seafront area.</p> <p>The crossing facility will help to reduce casualties, encourage residents to walking and cycling. The scheme also seeks to improve the habitability of the area for residents and encourage sustainable transport.</p>	<p><b>Tracey Shepherd</b> <b>Traffic Engineer</b> <b>Tel: 9284 1312</b></p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	Central Southsea and St. Thomas	<p><b>Victoria Road North/Bradford Road Junction Pedestrian Refuge – Central Southsea and St Thomas Wards</b></p> <p><b>Proposal:</b> As part of the LTP programme, the City Council are proposing to improve the layout of the existing junction to provide safer crossing point for both pedestrians and cyclists within the area.</p> <p>The proposed improvements would be carried out at the junction of Bradford Road and Victoria Road North and at the junction of Victoria Road North and the A2030. It is proposed to build out the existing kerb lines to the east to reduce the width of the carriageway at both Bradford Road and Victoria Road North. A refuge island will be constructed within the centre of Victoria Road North to provide a safe waiting place for those wishing to cross the carriageway.</p> <p>The crossing will provide a link between the existing shared use facilities to the east and west of Victoria Road North.</p> <p>It will facilitate pedestrians and cyclists wishing to cross the carriageway at this location. This location is a desire line for children attending the local schools and for residents utilising the facilities within the area.</p> <p>The improvements to the layout will reduce traffic speeds, warn drivers of the proposed changes within the area. The scheme also seeks to improve the habitability of the area and support residents and encourage sustainable transport modes.</p>	Tracey Shepherd Traffic Engineer Tel: 9284 1312

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 15 July 2016**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
6	16/00675/HOU  Drayton & Farlington	<b>4 Uplands Road Portsmouth PO6 1HR</b>  Construction of dormer windows to front and rear roofslopes to include gable build up and construction of single-storey rear extension	One letter of representation has been received from the occupier of the adjoining property to the south. Their objection relates to any drainage/sewage connections required as part of the ground floor rear extension. No objection is raised to the proposed roof extension.  Whilst the concerns are noted, any connections required to the drainage/sewage network or the maintenance of existing infrastructure would be controlled through the Building Control regime and would not represent a justification for withholding planning permission. The proposal is considered to be acceptable in terms of its design and impact on residential amenity.	Gary Christie  Tel: 023 9268 8592  <b>Conditional Permission</b>
7	16/00735/PLAR EG  Copnor	<b>Mary Rose Manor Copnor Road Portsmouth</b>  Retrospective application for construction of wall, pillar and railings to north west boundary (adjacent to 364 Powerscourt Road)	One representation has been received from a neighbouring resident raising objection in relation to the quality of works being carried out at site.  The applicant seeks retrospective permission for the construction of a wall, pillar and railings to the north west boundary. The wall matches the existing wall, pillar and railings which surround the rest of the site, however, this section was omitted from the original permission. The boundary treatment is considered to be appropriate in design terms, modest in size and relate appropriately to the adjacent building and the wider street scene. The works are considered to be of a suitable quality.	Katherine Alger  Tel: 023 9284 1470  <b>Conditional Permission</b>



Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
8	16/00770/FUL  St Jude	<b>14 Grove Road South St Jude Southsea</b>  Change of use from shop (Class A1) to cafe/hot food take away (Class A3/A5) with external alterations to include the installation of an extraction system and provision of a refuse/storage area	<p>One letter of support has been received from a local resident for the following reasons:</p> <ol style="list-style-type: none"> <li>1) appropriate use within this location;</li> <li>2) inappropriate for retail development; and,</li> <li>3) other take-aways in the surrounding area.</li> </ol> <p>15 letters of objection have been received on the grounds of:</p> <ol style="list-style-type: none"> <li>1) noise and disturbance;</li> <li>2) not appropriate in a residential area;</li> <li>3) inadequate extraction system;</li> <li>4) litter;</li> <li>5) parking; and,</li> <li>6) odours.</li> </ol> <p>The application site is located within an area that is mixed with residential and commercial uses. The Environmental Health Officer comments that as the nearest residential properties are 5-6 metres away the proposed extraction system, which would not be sufficient and would have a significant impact on the amenity of the residential occupiers. Environmental Health also state that although the opening times are similar to those of take-aways nearby, due to the location of the site it is considered that the opening times would be inappropriate within such close proximity to residential properties. Further, the odour control element of the extraction system would be insufficient.</p> <p>The site is located in an area where the resident demand for parking on-street exceeds the space available, particularly during the evening and overnight. The Highways Engineer states that the proposal would generate an increase in traffic movements and parking accumulation and would therefore result in a significant impact on the users of the highway network.</p>	<p>Katherine Alger</p> <p>Tel: 023 9284 1470</p> <p><b>Refuse</b></p>
9	16/00835/FUL  St Thomas	<b>80 Margate Road Southsea PO5 1EZ</b>  Change of use from house in multiple occupation (Class C4) to purposes falling within Class C3 (dwelling house) or Class C4 (house in multiple occupation)	<p>One letter of representation has been received from a local resident raising objection on the basis that there are too many HMOs in the surrounding area.</p> <p>Although already in use as shared accommodation within Class C4 (HMO), the applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class C4 HMO should the applicant wish to let the property to a family/related group of individuals for a period of time. Evidence has been provided to demonstrate the existing lawful use of the property.</p>	<p>Katherine Alger</p> <p>Tel: 023 9284 1470</p> <p><b>Permission</b></p>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
10	16/00973/FUL  Fratton	<b>70 Queens Road Portsmouth PO2 7NA</b>  Change of use of dwelling house (Class C3) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwelling house)	<p>Having regard to the aims and objectives of national guidance, policy PCS20 of the Portsmouth Plan, the Houses in Multiple Occupation Supplementary Planning Document, and the current lawful use of the property, it is considered that the introduction of a level of flexibility that would enable an interchange between Class C3 and C4 uses would not result in an unacceptable imbalance of uses in the context of the surrounding area. Whilst the concerns raised within the representation are noted, having regard to the existing lawful use of the property as a HMO, it is considered that an objection on the grounds of too many HMOs in the surrounding area could not be sustained.</p> <p>Four representations have been received objecting on the grounds of:  a) increased rubbish including items being thrown over boundary wall;  b) increased noise and disturbance through anti-social behaviour (including suspicious' activity);  c) increase in number of people occupying the property;  d) increased pressure on parking;  e) loss of privacy; and,  f) the property is already occupied as a HMO.</p> <p>The applicant seeks a planning permission that will enable the use of the property to interchange between a Class C3 dwellinghouse and a Class 4 HMO where between three and six unrelated people share at least a kitchen and/or a bathroom. The lawful use of the property is currently a dwellinghouse (Class C3). Having regard to the aims and objectives of policy PCS20 and the Houses in Multiple Occupation (HMOs) SPD that seek to support mixed and balanced communities, the use of the property as a HMO would not result in an imbalance of such uses, falling below the 10% threshold (at 2.33% if permission was granted).</p> <p>It is considered that the level of occupation generally associated with the use of any given property as a HMO (C4) is not materially different to the use of a property as a Class C3 dwellinghouse occupied by either a single family or other groups living as a single household and would not significantly increase noise and disturbance and it is within a short walk of local transport links and services. There is separate legislation to address anti-social behaviour and statutory noise nuisance that is not considered to form a sustainable reason for refusal.</p>	<p>Nicholas Smith</p> <p>Tel: 023 9284 1995</p> <p><b>Conditional Permission</b></p>

## Part 3 - Information and News Items

FRIDAY 8 JULY 2016

	WARD		OFFICER CONTACT
11		<p><b>Special Meeting of the Planning Committee - 6 July</b></p> <p>The committee took the following decisions on these applications:</p> <ul style="list-style-type: none"> <li>16/00085/FUL - <b>Former Kingston Prison Milton Road Portsmouth PO3 6AS</b> - The redevelopment of former prison comprising: part demolition and conversion of listed buildings to provide 73 dwellings and commercial unit (within class A1 or class A3); demolition of non-listed structures; construction of five blocks of between three and seven stories to provide 157 dwellings; part demolition of listed prison wall and formation of new vehicular accesses to Milton Road and St. Mary's Road; and provision of car parking and associated landscaping and other works - was granted conditional planning permission (with delegations granted to the Assistant Director of Culture and City Development as set out within the report's recommendations)</li> <li>16/00086/LBC - <b>Former Kingston Prison Milton Road Portsmouth PO3 6AS</b> - The demolition of listed engineering/workshop building, part demolition and conversion of listed prison buildings (with associated internal and external alterations) to provide 73 dwellings and a commercial unit and part demolition of listed prison wall was granted conditional Listed Building Consent (subject to the conditions outlined within the report's recommendation).</li> </ul>	<p><b>Joanne Wildsmith</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4057</b></p>
12		<p><b>Planning Regeneration and Economic Development (PRED) Decision Meeting - Wednesday 13 July 2016 at 9.30am in Conference Room A, Civic Offices</b></p> <p>The following items will be considered at the meeting:-</p> <ul style="list-style-type: none"> <li>Victoria Park Action Plan</li> <li>Verbal update on Building Control Partnership (Information Only item)</li> <li>Northern Quarter: Termination of Development Agreement</li> </ul>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>

**Part 3 - Information and News Items (cont'd)**

**FRIDAY 8 JULY 2016**

	<b>WARD</b>		<b>OFFICER CONTACT</b>
<b>13</b>		<p><b>Cabinet Member for Culture, Leisure and Sport - Friday 15 July at 9am in Conference Room A, Civic Offices</b></p> <p>Councillor Linda Symes will be considering the following reports:</p> <ul style="list-style-type: none"> <li>• Portsmouth Summer Show and Mutiny Festival</li> <li>• Bookfest 2017</li> <li>• Libraries and Archives Annual Update Report 2016/17</li> <li>• Developing the D Day Museum Collection</li> <li>• Portsmouth Museums Annual Update</li> </ul>	<p><b>Lisa Gallacher</b>  <b>Local Democracy Officer</b>  <b>Tel: 9283 4056</b></p>
<b>14</b>		<p><b>Scrutiny Management Panel Meeting - Friday 15 July 2016 at 2.30pm in Conference Room A, Civic Offices</b></p> <p>A meeting of Scrutiny Management Panel will meet to consider a Call-in of the decision taken by the Cabinet Member for Culture, Leisure and Sport (standing in for the then Cabinet Member for Traffic and Transportation) at the meeting on 10 March 2016 in respect of "London Road Proposals TRO 12/2016"</p>	<p><b>Vicki Plytas</b>  <b>Senior Local Democracy Officer</b>  <b>Tel: 9283 4058</b></p>
<b>15</b>	<b>St Thomas</b>	<p><b>Part Basement, 11 Charter House, Lord Montgomery Way, Portsmouth</b>  <b>Ref No: 15/01626/FUL</b>  <b>Appeal Decision: Dismissed</b>  <b>Appeal Decision Date: 30 June 2016</b></p> <p>An appeal was lodged against the refusal of planning permission for conversion of part basement to form 2 x 1 bedroom apartments and associated works to include replacement pavement lights</p> <p>This appeal was dealt with by the written representation procedure and the Inspector decided to dismiss the appeal.</p>	<p><b>Nicholas Smith</b>  <b>Planning Services</b>  <b>Tel: 9284 1995</b></p>